

Ref. No. : RO/ADM/NOTICE/F74-10471

Date: 08.06.2026

**OFFICE ORDER**

I am directed to inform you that in the interest of the student welfare a “**Student Grievance Redressal Cell**” under the supervision and control of Honorable Vice Chancellor is hereby re-constituted for the AY 2025-2026 as follows:

Sl. No.	Name	Designation	Position
1	Prof. (Dr.) Somsubhra Ghosh	Professor, School of Pharmacy	Chairman
2	Dr. Suhas Mukherjee	Director ( HR & Administration ) Head Student Affairs	Member
3	Dr. Bidisha Mondal	Associate Professor, School of Agriculture & Allied Sciences	Member
4	Dr. Debobani Biswas	Assistant Professor, School of Humanities Management & Social Science	Member
5	Dr. Usha Rani Gogoi	Assistant Professor, School of Science & Technology	Member
6	Dr. Satabdi Ghosh	Associate Professor, School of Health Sciences	Member
7	Mr. Prataya Sarkar	Assistant Professor, School of Legal Studies	Member
8	Ms. Maitrayee Samanta	Manager, Student Affairs	Member
9	Mr. Puranjay Saha	Student, 3 <sup>rd</sup> Year, B.Tech in CSE (AIML)	Special Invitee
10	Mr. Sunanda Chatterjee	DGM, Student Affairs	Member Secretary

**APPELLATE AUTHORITY**

1	Prof. (Dr.) Tapan Kumar Basu	Former Professor, Department of Electrical Engineering, IIT, KGP	Ombudsperson
---	------------------------------	---------------------------------------------------------------------	--------------

**Objectives:**

- To advise the Student Grievance Cell on policy matters concerning services, resources and facilities.
- To provide an opportunity to raise and discuss initiatives in the provision of Student Grievance Cell and information services.
- To facilitate communication between the Student Grievance Cell and the community it serves.

**\*\* This bears the approval of competent authorities.**



**REGISTRAR**  
**THE NEOTIA UNIVERSITY**  
**WEST BENGAL-743368**

*Registrar*  
*The Neotia University*

**Campus** Jhinga, Sarisa  
D H Road, 24 Parganas [S]  
West Bengal 743368

**City Office** Vishwakarma  
86C Topsia Road [S]  
Kolkata 700046

**Tel** 033 4008 4848  
**Fax** 033 4008 4966