NOTICE

Sub – Constitution of Student Grievances cell

In supersession of our all earlier office orders on the subject, we are pleased to constitute Student Grievances Cell in compliance to the UGC (Grievance Redressal) Regulation, 2018, with the following members:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Prof. Susanta Mitra, Pro. Vice Chancellor (Research)</td>
<td>Chairperson</td>
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<td>2.</td>
<td>Mr. Suhas Mukherjee, Head Student Affairs</td>
<td>Member</td>
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<td>3.</td>
<td>Dr. Bidisha Mondal, Assistant Prof., School Agriculture. and Allied Science</td>
<td>Member</td>
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<td>4.</td>
<td>Dr. Prosun Tribedi, Assistant Prof., School of Life Science</td>
<td>Member</td>
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<tr>
<td>5.</td>
<td>Dr. Mushtaq Ahmad Assistant Prof., School of Humanities, Management and Social Science</td>
<td>Member</td>
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</tbody>
</table>

Functions of the Cell:

1. The Chairperson and Members of the committee shall have a term of two years.
2. The quorum for the meetings shall be three, including Chairperson.
3. The Cell shall follow the principles of natural justice while deciding the grievances.
4. The Cell shall send the report and the recommendations to the Vice Chancellor within in a period of 15 working days from the date of receipt of grievance.
5. The Cell shall provide a copy of the report to the aggrieved person(s).

Dr. Rahul Sharma
Registrar

cc: Mr. P J Agrawal, Advisor to Chancellor
    Hon’ble Vice Chancellor
    Dean Academic
    Deans / Directors / Head Academic Units
    All Faculties/staff
    COE
    Head – Admin
    Security Officer
    All Notice Boards